**FILING GUIDELINES FOR THE PA PUC**

The Secretary of the Pennsylvania Public Utility Commission requests a CD or Flash Drive of any filing **when the filing is 250 pages or more**. The Secretary also requests in addition to the electronic version one (1) paper original (loose leaf and unbound).

If you are filing a Section 1329 Application – please provide the Commission’s Bureau of Technical Utility Services (TUS) ONE bound and tabbed paper copy of the filing along with an electronic copy on a CD or Flash Drive.

When preparing the CD – please follow these instructions:

* Uploaded files should be in a searchable PDF file
* Each file should be 10 megabytes or less in size
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* Consolidate as many exhibits/attachments/tables/graphs, etc., as possible as long as each file is 10 megabytes or less.

When in doubt, contact the Secretary’s Bureau by emailing:

Melissa Reside at mreside@pa.gov

Shirley Spunaugle at sspunaugle@pa.gov

Jodi Taylor at jotaylor@pa.gov

Secretary Rosemary Chiavetta at rchiavetta@pa.gov