

WATER UTILITY REPORT OF OUTAGE TO  
PENNSYLVANIA PUBLIC UTILITY COMMISSION  
SECRETARY'S BUREAU  
P O BOX 3265  
HARRISBURG, PA 17105-3265

**Phone-In Reports:** Always call (717) 773-7377  
Email RA-PUCPEMA@state.pa.us

**An original and one copy of this report are to be mailed to the Secretary's Bureau at the address above, even if an electronic copy has been emailed to the address above.**

Information Required:

1. Reporting Utility: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

2. Name and title of person making report:  
\_\_\_\_\_  
*(Name)* *(Title)*

3. Telephone number: \_\_\_\_\_  
*(Telephone Number)*

4. Date and time initial telephonic report was made to Commission:  
\_\_\_\_\_  
*(Date)* *(Time)*

5. Interruption or Outage:

(a) Number of customers affected: \_\_\_\_\_

(b) Approximate number of outages for each county affected during the event: .  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(c) Approximate number of outage cases exceeding 6 or more hours in duration:  
\_\_\_\_\_

- (d) A listing of each outage case exceeding 6 or more hours in duration, including the following information:

Outage Case	Approximate Geographic Location (county, city, muni or twp)	Total Number of Customers Affected	Duration of the Outage	Initial Date and Time of the Outage	Restoration Date and Time

- (e) Reason for the interruption or outages: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

- (f) Projected time of restoration: \_\_\_\_\_  
 \_\_\_\_\_

- (g) The number of utility workers, contract workers and workers received as mutual aid assigned specifically to the repair work by general function, that is linemen, troublemen, tree crew, and the like:

Utility / Company	# of Workers	General Function

- (h) The date and time of the first information of a service interruption: \_\_\_\_\_  
 \_\_\_\_\_

- (i) The date and time that repair crews were assembled: \_\_\_\_\_  
 \_\_\_\_\_

- (j) The actual time that service was restored to the last affected customer: \_\_\_\_\_  
 \_\_\_\_\_

(k) A general description of the physical damage sustained by the utility facilities as a result of the interruption/outage: \_\_\_\_\_

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Remarks:

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